

Waterford HOA
205 Paloma Dr
Temple, TX 76502

Colby Property Management
205 Paloma Dr
Temple, TX 76502

NOTICE OF 2020 ANNUAL MEETING

In accordance with the Bylaws governing the Waterford HOA, and at the direction of the Board of Directors, notice is hereby given this date, 12/20/2019, that the Annual Meeting of the Association will be held at the time and place specified herein:

Date:	Thursday, January 23, 2020
Time of Meeting:	6:00 pm
Place:	First Church of The Nazarene 5000 SOUTH 31ST STREET Temple, TX 76502

Important agenda items will be the election of Director(s), reports of officers and review of the previous year's financials.

Enclosed is a **proxy**. If you are unable to attend the meeting in person, please complete the proxy and return it by US mail, email to Manager@ColbyHOA.com, or give your signed proxy to another resident to present at the meeting.

Also enclosed is a nomination form. If you are interested in serving on the Board of Directors, please complete the nomination form and return it with your proxy. Nominations are due no later than 1/17/2020. Our office **WILL** confirm receipt of your nomination by sending you a confirmation of receipt via email; if you do not receive a confirmation of receipt, it is your obligation to contact our office!

If you have any questions regarding the meeting or proxy, please call or email our office at your convenience.

Waterford HOA

Annual Meeting Thursday, January 23, 2020

Agenda

- * Call meeting to order / Certify quorum
- * Approval of minutes of 2019 Annual Meeting
- * Financial Report / Reports of Officers
- * Director Election
 - One Seat Expiring (3 Year Term)
- * New Business
 - Questions on topics not covered in existing HOA materials (see website)
- * Announce Director Election Results
- * Adjourn (not later than 7pm)

Immediately following the Annual Meeting, the Board of Directors will hold a Called Meeting to elect Officers

Waterford HOA

Annual Meeting
Thursday, January 23, 2020

Meeting Proxy

I/We _____, being
the owner(s) of _____
(address), do hereby authorize and appoint _____ to be
my/our proxy to represent me/us on the issues to be discussed at the annual homeowners'
meeting of WATERFORD PROPERTY OWNERS ASSOCIATION INC; to be held on
Thursday, January 23, 2020 at 6:00 pm at the First Church of The Nazarene, 5000 SOUTH
31ST STREET, Temple, TX 76502; and to vote on my/our behalf on the issues submitted to
vote at this meeting, or in the event a quorum shall fail to attend, at such time and place as
the adjourned meeting shall be resumed. This proxy shall remain in full force and effect until
such time as the meeting is held with quorum and then adjourned. **If proxy assignment is
left blank, signed proxy is deemed to be assigned to the Board President.**

Signature of Owner

Date

Please sign and return this meeting proxy at your earliest convenience to Waterford HOA, c/o Colby
Property Management, 205 Paloma Dr, Temple, TX 76502. You may also send it by email to
Manager@ColbyHOA.com, or give your signed proxy to another resident to present at the meeting.

Waterford HOA

Nomination Application for the Board of Directors Election
Annual Meeting
Thursday, January 23, 2020

I, _____, submit my name
for consideration for the Board of Directors of WATERFORD PROPERTY OWNERS
ASSOCIATION INC.

Signature: _____

Address: _____

Telephone: _____

Email: _____

Date: _____

Information Regarding Nominee:

Please sign and return this form to Waterford HOA, c/o Colby Property Management, 205 Paloma Dr,
Temple, TX 76502. You may also send it by email to Manager@ColbyHOA.com. Deadline to submit is
1/17/2020